

CONSTITUTION AND BYLAWS OF THE REPUBLICAN PARTY
OF RICHLAND COUNTY, OHIO

ADOPTED:

The Republican Central Committee, duly elected, of Richland County, Ohio, in accordance with the statutes of the State of Ohio, hereby makes, ordains and establishes the Constitution and By-Laws of the Republican Party of Richland County, Ohio.

ARTICLE I

The purpose of the Constitution and By-Laws shall be to assist and/or support in securing the most capable and honest administration of government at all levels - - national, state, county, township, villages and cities, in accordance with the principles of the Republican Party by the State, County, and National Committees of our party.

ARTICLE II

SECTION I

A. The Republican County Central Committee shall consist of one member elected from each precinct in the County, in accordance with the Statutes of Ohio. The word “Committeeman” shall be interpreted to include “Committeewoman” and the plurals thereof, as provided for in Section 3517.04 of the Revised Code of the State of Ohio. Ohio Revised Code 3517.04 is included as an appendix to this Constitution and By-Laws.

B. Not earlier than six (6) days nor later than fifteen (15) days after the results of the Primary election are certified by the Board of Elections, the Chairman of the outgoing Central Committee shall call a meeting of the newly-elected members of the new Central Committee, and shall act as Chairman of such meeting with the Secretary of the outgoing Central Committee acting as Secretary of such called meeting.

C. At the reorganization meeting, the newly-elected Central Committee shall elect a Chairman, Vice-Chairman, Secretary and Treasurer. All officers shall be members of the Central Committee. The Secretary shall forthwith, upon election of such officers, comply with section 3517.06 of the Revised Code of the State of Ohio. Ohio Revised Code 3517.06 is included as an appendix to this Constitution and By-Laws.

D. At the reorganization meeting, a quorum of the newly-elected members shall be at least fifty-one percent (51%) of said newly-elected members, or as otherwise provided by the laws of the State of Ohio.

E. Such officers shall serve until their successors are elected by the Central Committee in accordance with the laws of the State of Ohio and this Constitution.

F. All Central Committee records shall be turned over to the newly-elected officers of the Central Committee within thirty (30) days of said election.

G. Beginning with the first meeting after the reorganization meeting, all appointments resulting from vacancies caused by death, resignation, failure to elect, or removal from the precinct or township from which a committeeman was chosen, or removed for cause, the Central Committee shall fill the vacancy for the unexpired term by a majority vote of the members present of such committee. Appointments must reside within the township and/or precinct which they are appointed.

H. The Secretary shall keep an accurate record of the proceedings of the Central Committee, which shall be open for inspection by any lawful member of said committee, at all reasonable times.

I. After the Central Committee is duly organized as herein provided, a quorum of said committee shall consist of twenty-five (25) members of the current membership of said Central Committee. Notices of all meetings of such committee shall be by letter. Such

notices shall be mailed at least five (5) days before any called or regular meeting, or as otherwise provided by the Ohio Revised Code.

J. All members of the Central Committee shall automatically become members of the Executive Committee.

SECTION II

A. The Chairman or Vice-Chairman shall call meetings of the Central Committee at least two times per year and at such other times as may be found necessary.

B. The Chairman, or Vice-Chairman in the absence of the Chairman, shall preside at all meetings of the Central Committee.

C. Special meetings of the Central Committee may be called by the Chairman, and notice of such meetings shall be mailed to all Central Committee members at least five (5) days before the date thereof, or as otherwise provided by the Ohio Revised Code, stating the time, place and purpose of such meeting.

D. An emergency meeting may be called by the Chairman, or Vice-Chairman. It shall be the duty of that person to notify the members of the Central Committee at least five (5) days before the meeting, or as otherwise provided by the Ohio Revised Code. Notification shall state the time, place and purpose for such emergency meeting.

ARTICLE III

SECTION I

A. Within fifteen (15) days after the Chairman of the outgoing Executive Committee has received from the Secretary of the Central Committee the names of the newly-elected Central Committee, said outgoing Chairman shall call a meeting of the new Executive Committee members, which said meeting may be held immediately, if at least twenty-five

(25) members of the newly-elected committee members are present. Such newly-elected Executive Committee shall then forthwith proceed to elect a Chairman, Secretary, Treasurer, and three Vice-Chairmen who shall serve for two (2) years. The incoming Chairman shall be a member of the incoming Executive Committee. Should any vacancy exist among the officers of the Executive Committee, the Chairman of the Executive Committee shall have the authority to appoint a successor. Outgoing Executive Committee members may continue to vote until their replacements are elected.

B. The Treasurer will be responsible for all funds of the Executive and Central Committees and shall keep accounts of such funds and receipts and disbursements.

C. All Executive Committee records and Treasurer's accounts shall be turned over to the newly-elected officers of the Executive Committee within thirty (30) days of said election. The Treasurer's accounts shall be audited within this thirty (30)-day period.

SECTION II

A. The Richland County Republican Central Committee members shall serve until the first meeting of the newly-elected Central Committee following the Republican Primary in even-numbered years. A vacancy shall automatically be declared for any of the committeemen elected from a particular township or precinct who moved, dies, or resigns a precinct Committeeman.

SECTION III

A. The County Chairwoman shall be selected by the members of the Executive Committee by a majority vote. If a County Chairwoman is not selected by the Executive Committee, then and in that event, the Chairman of the Executive Committee may make the appointment of a County Chairwoman.

B. The Chairman of the Executive Committee shall be known as the Chairman of the Republican Party.

C. The Executive Committee shall conduct and administer: all duties pertaining to political campaigns, party headquarters, and party publications, including news releases, which shall be issued in the name of the Chairman or Vice-Chairman of said committee. The decision to endorse any candidate in any primary or general election shall be made by affirmative majority vote of the Executive Committee.

D. The Executive Committee shall receive and disburse all funds, and receipts and expenditures shall be audited annually by a committee appointed by the Chairman of the Central Committee. All Party financial activities, for whatever purpose, shall be approved by the Executive Committee and within sixty (60) days after completion of the activity, a full financial report must be made to the Executive and central Committees, and complete records of receipts and expenditures turned over to the Treasurer to become a part of the Treasurer's records.

E. The Executive Committee shall have a quorum when there are twenty-five (25) members present.

F. The Treasurer is authorized at all times to expend up to Five Hundred and 00/100 Dollars (\$500.00) per separate expenditures, unless otherwise authorized, on a case by case basis, by a majority vote of the Executive and Central officers.

SECTION IV

A. The Chairman of the Executive Committee shall be ex-officio member of all sub-committees of the Executive Committee.

SECTION V

A. Meetings of the Executive Committee may be called by the Chairman, Vice-Chairman, or on written demand by any twenty-five (25) members of said committee. Due notice of said meeting shall be given all members thereof at least five (5) days in advance by the Secretary, or other committee member in the event the Secretary fails or neglects to do so, in writing.

SECTION VI

A. The proceedings of the Central and Executive Committees shall be kept by the respective Secretaries of the above committee and shall be open for inspection by any Central Committee or Executive Committee member at all reasonable times. All meetings shall be conducted in accordance with parliamentary rules.

SECTION VII

A. The Executive Committee will establish the procedure for handling stewardship job openings in the state, federal and county governments. This operating procedure is and shall be in accordance with any applicable law.

ARTICLE IV

SECTION I

A. The Chairman of committees appointed by the Central Committee or the Executive Committee may be members of the Executive Committee, at the discretion of either the Executive or Central Chairman.

B. Proxy votes are not to be honored in either the Central Committee or the Executive at any time for any purpose.

ARTICLE V

SECTION I

A. In the event that a vacancy in the office of County Commissioner, Prosecuting Attorney, County Auditor, County Treasurer, Clerk of the Court of Common Pleas, Sheriff, County Recorder, County Engineer, or Coroner occurs under circumstances which permit the selection of a successor by the Central Committee of the Republican Party of Richland County under Section 305.02 of the Ohio Revised Code, the Executive Committee shall appoint a screening committee whose purpose it shall be to interview those persons interested in such appointments and recommend to the Central Committee that person or persons who possess the necessary qualifications for the vacant position. The screening committee's recommendations are intended to provide assistance and guidance to the Central Committee, by majority vote, to appoint any person to such vacancy.

B. In the event of a vacancy in an elected office within any political subdivision of Richland County under circumstances which permit the selection of a successor by a Committee of the Republican Party of Richland County under authority of law, then the Central Committee persons representing any part or all of such political subdivisions shall with the assistance of selected members of the Executive Committee act as a screening committee whose purpose it shall be to interview those persons interested in such appointments and recommend to the appropriate appointing authority that person or persons who possess the necessary qualifications for the vacant position.

SECTION II

In the event of a vacancy in the office of Judge under circumstances which permit the appointment by the Governor of the State of Ohio to fill the vacancy under Article IV, Section 13, of the Constitution of the State of Ohio, and in the further event the Governor requests the recommendation of the Richland County Republican Party for appointment to that vacancy, the Executive Committee shall appoint a screening committee whose purpose it shall be to interview those persons interested in such appointment and recommend to the

Central Committee that person or persons who possess the necessary qualifications for the vacant position. The screening committee shall present the names of all interested persons along with the recommendation of the committee. Such recommendations are intended to provide assistance and guidance to the Central Committee. The final decision and recommendation to the Governor for such appointment shall be made by majority vote of the Central Committee.

SECTION III

In the event of a vacancy on the Board of Elections, such vacancy shall be filled as set forth in Ohio Revised Code Section 3501.07. Ohio Revised Code Section 3501.07 is included as an appendix to this Constitution and By-Laws.

ARTICLE VI

SECTION I

This Constitution shall go into effect upon its adoption, which shall be at a meeting called for the Central Committee, and only upon a majority vote of the Central Committeemen present at such meeting. Notice of this meeting shall be given in writing by the Secretary of the Central Committee to all Central Committeemen, post marked at least five (5) days before such meeting.

APPENDIX A
SCREENING COMMITTEE OF THE EXECUTIVE COMMITTEE
AND CENTRAL COMMITTEE

The Screening Committee of the Executive Committee and the Central Committee, which is provided in the Constitution and By-Laws of the Republican Party shall be committed to the following:

1. Actively solicit candidates interested in any political office which political office is subject to a vote of the public.

2. Interview such interested prospective candidates in order to determine such person's qualifications, experience, interest, and enthusiasm for political office.

3. Insist that a resume of a prospective candidate's qualifications be submitted prior to setting a time of interview. In the interview process the Committee may determine that a prospective candidate, in its opinion, does not possess the necessary qualifications for an elected office. Should the Committee make such a determination, it would be at liberty to discourage such a prospective candidate from being an active candidate for political office. In this respect the Committee shall consider the best interest economically and politically for the benefit of the prospective candidate when such discouragement is extended to him or her. At the conclusion of the interview process, the Committee shall submit names of those persons qualified to the members of the Committee (Central and Executive) responsible by law to make an appointment or recommendation.

**A RESOLUTION CREATING THE EXECUTIVE COMMITTEE
OF THE
RICHLAND COUNTY REPUBLICAN PARTY**

Be it resolved by the Central Committee of the Richland County Republican Party, State of Ohio, that it hereby creates an Executive Committee for a period of two (2) years and until a successor committee is duly elected as provided by law.

Be it further resolved that the Executive Committee is hereby granted the authority to act on behalf of the Republican Party of Richland County as set forth in the Constitution and By-Laws of the Republican Party of Richland County, Ohio.

SECTION I: MEMBERSHIP

- A. All members of the Central Committee will automatically become members of the Executive Committee.
- B. All Officers of the Richland County Republican Party are automatically members of the Executive Committee.
- C. The Chairman of the Executive Committee has the authority to appoint additional members to the Executive Committee to assist the Chairman in the promotion of his/her duties. Members appointed by the Chairman shall be subject to approval by the Executive Committee.
- D. A person who is a member of the Executive Committee may only be removed by a majority vote of the Executive Committee.

SECTION II: OFFICERS

The Executive Committee shall elect a Chairman, four (4) Vice Chairman's, Secretary, Treasurer and County Chairwoman.

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A. Chairman

It shall be the duty of the Chairman to direct and promote the Republican Party organization and to support local, state and national candidates representing the Republican Party. The Chairman shall also appoint all standing and special committees and define the powers and duties thereof and the rules governing their action.

B. 1st Vice Chairman

The 1st Vice Chairman shall help and advise the Chairman in the performance of his/her duties. The 1st Vice Chairman shall be responsible for directing any special assignment recommended by the Chairman of the Executive Committee.

The 1st Vice Chairman shall act in the capacity of the Chairman in his/her absence at any meeting of the Board of Director's or the Executive Committee, and in the event of the death or resignation of the Chairman.

C. 2nd Vice Chairman

The 2nd Vice Chairman shall help and advise the Chairman in the performance of his/her duties. The 2nd Vice Chairman shall be responsible for directing the activities of the Finance Committee.

D. 3rd Vice Chairman

The 3rd Vice Chairman shall help and advise the Chairman in the performance of his/her duties. The 3rd Vice Chairman shall be responsible for directing the activities of the Candidates Training Committee.

E. 4th Vice Chairman

The 4th Vice Chairman shall help and advise the Chairman in the performance of his/her duties. The 4th Vice Chairman shall be responsible for directing the activities of the Candidate Search Committee.

F. Secretary

The Secretary shall keep accurate minutes of all official meetings and issue, on the direction of the Chairman, official calls for meetings, and see that all notices are issued in a timely manner. The Secretary shall answer all correspondence and make such reports as set forth in Section 3517.06 of the Ohio Revised Code.

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G. Treasurer

The Treasurer shall handle all financial matters and keep accurate records of all financial transactions for the Executive Committee. The Treasurer shall file a report of all receipts and expenditures to the Board of Elections and other governmental agencies as needed and determined by law.

H. County Chairwoman

The County Chairwoman shall also help and advise the Chairman and the other Executive Committee Officers to perform their duties. The County Chairwoman shall be in charge of and direct the activities of the Headquarters Committee according to the responsibilities prescribed by the Executive Committee.

The Chairwoman shall also assist and advise the Central Committee Chairman and Executive Committee Officers in the performance of their duties. A broad range of responsibilities shall be placed on the Chairwoman including, but not limited to, overseeing the operation and staff supervision of party headquarters; maintaining an updated mailing list of loyal and active Republican party members; assisting with candidate mailings; and any other duties assigned by the Executive Committee.

SECTION III: BOARD OF DIRECTORS

The Executive Committee shall create a Board of Directors for the purpose of administering the daily affairs of the Richland County Republican Party. The Board of Directors shall include the following:

A. Executive Committee Participants:

1. Chairman of the Executive Committee
2. Four (4) Vice Chairman
3. Secretary
4. Treasurer
5. County Chairwoman

B. Central Committee Participants:

1. Chairman
2. Vice Chairman
3. Secretary
4. Treasurer

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C. President, Richland County Republican Women’s Club

The Chairman of the Executive Committee shall serve as the Chairman of the Board of Directors. The Chairman of the Executive Committee shall also have the authority to appoint additional members to the Board of Directors to assist in fulfilling the duties of his/her office, subject to the approval of the Executive Committee.

SECTION IV: MEETINGS

The Executive Committee shall hold at least four (4) meetings per year, or at the call of the Chairman, or the 1st Vice Chairman acting in the capacity of Chairman.

Be it further resolved that the Central Committee of the Richland County Republican Party upon the adjournment of this meeting immediately reconvene as the Executive Committee for the purpose of electing officers and transacting any other business that may come before it. The Chairman and the Secretary of the Central Committee shall act as Chairman and Secretary of the Executive Committee until a permanent slate of new Executive Committee Officer’s are elected.

_____ moved the adoption of

the Resolution and it was seconded by _____.

Date: _____

Signed: _____
Chairman, Central Committee

Attest: _____
Secretary, Central Committee